

Programme: M. Com (Banking & Finance)			Semester: I		
Course: Banking Fundamentals & Negotiable Instruments			Code: PGMCOMIBFMJ124		
Academic Year: 2024-2025			Batch: 2024-2026		
Teaching Scheme			Evaluation Scheme		
Lectures	Practical	Tutorials	Credits	Internal Continuous Assessment (ICA) (weightage)	Term End Examinations (TEE) (weightage)
60	Nil	Nil	04	40%	60%

Learning Objectives:	<ul style="list-style-type: none"> Understand the structure and evolution of the Indian banking system. Analyse the relationship between a banker and a customer, including rights, obligations, and termination procedures. Evaluate various deposit schemes offered by banks in India and understand the regulatory guidelines related to Know Your Customer (KYC) norms and deposit insurance.
Learning Outcomes:	<ul style="list-style-type: none"> Students will be able to describe the historical development of the Indian banking system and identify key institutions Students will be able to explain the roles of a banker as a debtor, creditor, trustee, and agent, and understand the obligations and rights of both bankers and customers. Students will be able to categorize different types of bank deposits, including demand deposits, term deposits, and special schemes for non-resident Indians.
Pedagogy:	Lecture, Case Studies, Presentation.

Detailed Syllabus: (per session plan)

Session Outline for Banking Fundamentals & Negotiable Instruments

Each lecture session would be of one hour duration (60 sessions).

Module	Module Content	Module Wise Pedagogy Used	Module Wise Duration
I	<u>OVERVIEW OF INDIAN BANKING SYTEM</u>	Lecture, Case Studies, Presentation	15 Lectures

	<p>Indian Banking System – Evolution, Reserve Bank of India as a Central Bank of the Country, State Bank of India and Its associate (Subsidiaries) Banks, Nationalization of Banks, Regional Rural Banks, New Private Sector Banks</p> <p>Different Types of Banks in India-Commercial Banks</p> <p>Co-Operative Banking System National Bank for Agriculture and Rural Development (NABARD), Small Industries Development Bank of India (SIDBI), National Housing Bank (NHB), Export Import Bank of India (EXIM Bank), Functions of Commercial Banks.</p>		
II	<p>BANKER – CUSTOMER RELATIONSHIP</p> <p>Meaning of a Banking Company, Relationship as Debtor and Creditor, Banker as Trustee, Banker as Agent, Obligations of a Banker, Pass Book and Statement of Account, Precautions to Be Taken by the Banker and the Customer, Garnishee Order, Rights of the Attaching Creditor, Rights of a Banker, Exceptions to the Right of General Lien, Right of Set-off Right to Charge interest and incidental Charges, Etc. Closing of a Bank Account - Termination of Banker- Customer Relationship</p> <p>Various Deposit Schemes. Deposits – General</p> <p>Demand Deposits, Term Deposits, Hybrid Deposits or Flexi Deposits or Multi Option Deposit Scheme (MODS), Tailor-Made Deposit Schemes, Special Schemes for Non-Resident Indians (NRIs)</p> <p>‘Know Your Customer’ (KYC) Guidelines of the RBI</p> <p>Closing of a Bank Account - Termination of Banker-Customer Relationship, Insurance of Bank Deposits Salient Features of Deposit insurance, Nomination.</p>	Lecture, Case Studies, Presentation	15 Lectures
III	<p>FINANCIAL ANALYSIS OF BANKS</p> <p>Types of Analysis</p> <p>Analysis of Balance Sheet</p> <p>Analysis of Profit and Loss Account</p> <p>Analysis of Funds Flow/ Cash Flow Statements</p> <p>Techniques Used in Analysis of Financial Statements</p> <p>Cash Reserve Ratio, Statutory Liquidity Ratio, Non-Performing Assets & its Classification</p> <p>Funds Flow Analysis</p> <p>Trend Analysis</p> <p>Ratio Analysis</p> <p>Du Pont Model</p> <p>Financial Analysis by Bank as a Lender</p> <p>Financial Analysis by Bank as an Investor.</p>	Lecture, Case Studies, Presentation	15 Lectures
IV	<p>Negotiable instruments</p> <p>Concept of negotiable instruments, characteristics of negotiable instruments, promissory notes, bills of</p>	Lecture, Case Studies, Presentation	15 Lectures

	exchange and cheques and their silent features, main features of cheques as negotiable instruments, payment through cheques, liabilities of paying and collecting banks, crossing of a cheque.		
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REFERENCE BOOKS

1. Bhattacharya, K. M., & Agrawal, P. Basics of Banking and Finance. Himalaya Publishing House.
2. Shrivastav, P. Banking Theory and Practice. Himalaya Publishing House.
3. Natrajan, G. Banking Theory Law & Practice. Himalaya Publishing House.
4. Indian Institute of Banking and Finance. Basics of Banking. Taxmann Publication.
5. Indian Institute of Banking and Finance. Principles of Banking. Macmillan India Ltd.
6. Institute of Company Secretaries of India (ICSI). Study Material.

Any other information:

Note: Latest edition of books may be used.